Practicum in Elementary Educational Leadership Part 1 – C869

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Introduction
This course supports the assessments for the Practicum in Elementary Educational Leadership Part 1. The course covers two competencies and represents two competency units.

Overview
The Practicum in Elementary Educational Leadership consists of two courses, Part 1 and Part 2. These courses include a series of performance tasks to take place under the leadership of a practicing elementary school principal or assistant principal in an approved elementary practicum school site. The assessment includes completion of assigned administrative duties to take place in the elementary setting under the leadership and supervision of the cooperating administrator in your case study school site.

Getting Started
The Practicum in Elementary Educational Leadership requires a minimum number of hours of documented practice. Locate your required minimum hours here. The required number of hours are spread over the practicum Part 1 and Part 2.

State Licensure Examinations
During the Practicum in Elementary Educational Leadership, you are also expected to take and pass your state’s licensure examination(s) required for certification as a school principal.

ELCC Standards provide you with a good framework of experiences needed in education today. Be sure to relate your practicum experiences to the ELCC standards and record the standard in your practicum log.

Important Notice: Field Placement Process
Prior to beginning any in-school assignments and assessments, you are required to complete a placement application and be approved by the WGU Field Placement Team to begin your placement process. It is strongly recommended that you apply three to four months prior to your practicum expected start date, per your Degree Plan. Your mentor can provide you with more information on how to access the placement application and how to begin the process.
This course, Practicum in Educational Leadership Part 1, provides guidance to help you demonstrate the following two competencies:

- **Competency 610.9.1: Observing Performance**
  The graduate observes and evaluates faculty and staff performance.
- **Competency 610.9.2: Professional Development Planning**
  The graduate plans for and implements meaningful and relevant professional development for instructional staff.

**Important Notice: Field Experience Requirements**

In order to complete your field work (practicum), you must complete all requirements as noted in your Field Experience Portal and receive formal approval from Field Placement. To access the Field Experience Portal, go to the Field Experience button in your Degree Plan.

Before you can begin any of your practicum work you must have:

- completed all requirements in your Field Experience Portal, and
- received formal approval from Field Placement to begin your practicum hours.

WGU strongly recommends that, during this part of the educational leadership field experience, you take and pass both your state's licensure examination(s) required for certification as a school principal and the Praxis 0411 (or 5411 for the computer version)—Education Leadership: Administration and Supervision exam.

All practicum hours must be conducted at the assigned school(s) or during school-related activities in the community.

**Performance Assessments**

The performance assessment for Practicum in Elementary Educational Leadership Part 1 (C869) contains three tasks and one midterm observation and evaluation.

The performance assessment for Practicum in Elementary Educational Leadership Part 2 (C699) contains six tasks and one final observation and evaluation.

When you have completed the minimum required number of practicum hours, you will submit your **Educational Leadership Practicum Log** in Taskstream (FFP2). The Teacher and Principal Success Team will "pass" the log after receiving the two observations and the mid-term and final evaluations from your clinical supervisor. Your clinical supervisor will submit the observation and evaluations directly to WGU. You will be emailed a copy of these forms. If you do not receive copies of your observations or final evaluation, please contact your clinical supervisor to ensure the forms were submitted. You may also contact teachersuccess@wgu.edu for additional questions or concerns.
Teaching Dispositions Statement
Please review the Statement of Teaching Dispositions.

Course Instructor Assistance
As you prepare to demonstrate competency in this subject, remember that course instructors stand ready to help you reach your educational goals. Successful students report that working with a course instructor is the key to their success. You should expect to work with course instructors for the duration of your coursework, so you are welcome to contact them as soon as you begin. Course instructors are fully committed to your success!